Job Title	Hourly Maintenance Custodian
Employment Class	4
Reports to	Director of Operations
Weekly Hours/Schedule	40 +/- average hours per week, with flexibility on actual work hours required due to events, inclement weather duties, etc. At times, work weeks of longer or less than 40 hours may expected. Occasional night and weekend hours, usually with notice, but occasionally on short notice due to emergencies or inclement weather. On-call for inclement weather. Normal work hours are 7am to 3:30pm. Overtime pay available.

Wilmington Christian provides a distinctively Christian, innovative education that effectively develops Godly influencers who are well prepared for life after high school and who impact the culture for Christ. Building on the foundation of Scriptural truth, we teach students to grow in Christian character, to excel in academic proficiency, and to foster mentoring relationships. To carry out this religious mission, Wilmington Christian School employs likeminded people who through their speech, conduct, and ministry to students will further our religious purpose and beliefs.

General Summary

The primary purpose of the Maintenance Custodian is to maintain the WCS facilities, grounds, and equipment with a high level of excellence and attention to detail.

The Maintenance Custodian will possess the following characteristics and skills:

- A growing relationship with Jesus Christ and a commitment to a local church
- A reputation for Christian integrity and a strong work ethic
- Track record of healthy interpersonal relationships and loyalty to leadership
- Ability to be a self-started, problem solver, and excellent manager of available resources
- Familiarity with commercial building systems and commercial maintenance tools and equipment
- Experience and skills in light carpentry, light electric, light plumbing, landscaping, painting, etc.
- A desire to learn new skills and to improve in job responsibilities
- The ability to lift, carry, or otherwise handle materials and packages of 100lbs or more, the ability to stand, walk, climb ladders, etc. for over 90% of work time, and the physical ability to drive and/or operate heavy machinery and equipment

Responsibilities

The Hourly Maintenance Custodian will:

1. Maintain all athletic fields, and ensure that they are prepared for all home games

2. Manicure and maintain grass, flower beds, etc.
3. Operate and provide basic maintenance for power equipment
4. Perform needed repairs on school systems, grounds, and facilities
5. Alert the Director of Operations to any maintenance and repair issues that go beyond the normal and customary issues
6. Perform basic cleaning/emergency cleaning as needed
7. Perform all snow/ice removal on paths and walkways in conjunction with plowing contractor, or at the direction of the Director of Operations
8. Other customary maintenance/custodial tasks, including, but not limited to:
    a. Receive shipments and deliver to appropriate location
    b. Repair broken furniture
    c. Set up for events
    d. Haul junk to dumpsters
    e. Assist other maintenance/operations personnel on projects and tasks as needed

Relationships

The Maintenance Custodian:

- Is hired, supervised, and evaluated by the Director of Operations
- Works collaboratively with other WCS team members and outside vendors, as necessary